

## 21.5 Appendix E — Participation of Site Visit Observers

As a principal goal of accreditation is to improve educational outcomes, we recognize that observation of the practices of the Council of Education as they conduct veterinary accreditation site visits is of value to certain individuals. To facilitate this process, the following policies have been established.

Observers are welcome to participate in COE site visits if the following conditions are met.

1. Each observer must be a(n):
  - a. A COE member (up to two) or
  - b. Veterinarian or professional educator serving in a leadership role in a veterinary accrediting body with which the AVMA has established a working relationship (the COE will determine when such a relationship exists).
2. The chairperson of the site team and the Dean of the host institution must agree to each proposed observer<sup>1</sup>.
3. A total of four observers (from all sources) may be accommodated on each site visit. Observers will be selected on a first come, first served basis within the constraints of the priority list in Item 1 (see above).
4. Observer requirements

All observers must:

- a. Arrange to pay the full costs of their participation in the site visit. (Except COE Members)
- b. Assume full liability for personal safety during the site visit.
- c. Be competent in spoken and written English.
- d. Attend all functions of the site visit.
- e. Sign a COE confidentiality statement.
- f. Sign a COE conflict of interest statement.
- g. Prepare for the site visit by reading information provided.

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<sup>1</sup>Observers from the RCVS require only approval by the dean.