APPENDIX E

APPLICATION FOR ACCREDITATION OF PROGRAM FOR EDUCATING VETERINARY TECHNICIANS

Name of Institution: ________________________________
Address: __________________________ City: ______________ State _____ Zip: __________
Phone: __________________________ Fax: ______________ Email: ______________________
Program Website: ______________________________

Application is hereby made to the American Veterinary Medical Association for accreditation of, (name of program) in accordance with the published "Standards of an Acceptable Program for Educating Veterinary Technicians."

Degree(s)/Certificate Granted: _______________________________________________________________
Program Length: _______________________________

Beginning in calendar year 2016, the cumulative number of all site visits in a 12-month period shall not exceed 50 so all requests may not be met in a given year. The CVTEA may in its sole discretion and for good cause shown give consideration to exceed the maximum number of site visits. Currently accredited programs will be given priority in scheduling.

Programs Applying for Initial Accreditation:
Submit materials as outlined in Section VI Standard Operating Procedures for Initial Accreditation

Programs applying for initial accreditation must submit the application form along with the non-refundable application fee. Following acceptance of the initial application materials, a self-study report is due 8 weeks prior to the site visit.

Fees: Initial accreditation $3,000
Re-application for initial accreditation $3,000

Print and then Sign Name:
Chief Executive Officer of Institution ________________________________

Print and Sign Name:
Department Head/Division Dean ________________________________

Print and Sign Name:
Director of Program ________________________________

Indicate credentials: ________________________________

Date: __________________________

Submit this application along with the materials requested in Step 1 of the Initial Application Material and Review Form found in Section VI of the Accreditation Policies and Procedures of the AVMA CVTEA

Send to: American Veterinary Medical Association, Education and Research Division, 1931 N. Meacham Rd., Suite 100, Schaumburg, IL 60173-4630