

APPENDIX 7: SAMPLE LETTER TO ACCOMPANY FINAL REPORT

Mr. John Jones
414 River Road
Middletown, Illinois 60473

Date

Dear Mr. Jones:

The Peer Review Committee of the (local association) has completed its review of the treatment of your animal by Dr. Peter Brown. Enclosed is a report containing the findings and recommendations of the committee.

You have the right of appeal to the Peer Review Committee of the (state association). Appeal must be made within thirty days after receiving this report.

Sincerely,

_____ Peer Review Committee Chair