APPENDIX 1: PROCEDURAL CHART EXAMPLE

Request received from client, veterinarian, or insurance carrier

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Local association determines eligibility for review

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Peer Review Committee Chair, Member 1 , Member 2

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Chair appoints Committee member to investigate and/or mediate

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If problem not solved chair convenes peer review panel

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Peer review panel

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Decision reached, but decision is appealed to president of local association

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State association peer review committee

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Decision is appealed to president of state association

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State association executive committee

Decision is final