

## 2010 Program Director AVTE Supplemental Survey Results

| <b>As the program director, are you provided with release time or a stipend for duties that go beyond your teaching load?</b> |                         |                       |
|---|-------------------------|-----------------------|
| <b>Answer Options</b>   | <b>Response Percent</b> | <b>Response Count</b> |
| Yes   | 55.6%                   | 70                    |
| No  | 44.4%                   | 56                    |
| <b>answered question</b>  |                         | <b>126</b>            |
| <b>skipped question</b>   |                         | <b>1</b>              |

| <b>Describe what you as program director receive?</b> |                         |                       |
|---|-------------------------|-----------------------|
| <b>Answer Options</b>                                 | <b>Response Percent</b> | <b>Response Count</b> |
| Release time only                                     | 49.3%                   | 34                    |
| Stipend only  | 21.7%                   | 15                    |
| Both release time and stipend                         | 29.0%                   | 20                    |
| <b>answered question</b>                              |                         | <b>69</b>             |
| <b>skipped question</b>                               |                         | <b>58</b>             |

| <b>Please fill in the appropriate percentage or dollar amount for what you receive.</b> |                |                       |
|---|----------------|-----------------------|
| <b>Answer Options</b>   | <b>Average</b> | <b>Response Count</b> |
| Percentage of release time (%)  | 35.8%          | 47                    |
| Dollar amount of stipend (\$)*  |                | 34                    |
| <b>answered question</b>  |                | <b>60</b>             |
| <b>skipped question</b>   |                | <b>67</b>             |

*\*An average for the stipend was not possible to calculate due to the inconsistency within answers. (Stipends were reported by hour, week, quarter, year and unspecified lengths.) Suggested timeframe such as "per month" must be noted next year.*

| <b>How are faculty compensated for non-teaching responsibilities (Facility management, equipment maintenance, animal care)?</b> |                         |                       |
|---|-------------------------|-----------------------|
| <b>Answer Options</b>   | <b>Response Percent</b> | <b>Response Count</b> |
| Release time only   | 14.3%                   | 18                    |
| Stipend only  | 6.3%                    | 8                     |
| Both release time and stipend   | 4.0%                    | 5                     |
| No additional compensation provided   | 64.3%                   | 81                    |
| Other (please specify)  | 11.1%                   | 14                    |
| <b>answered question</b>  |                         | <b>126</b>            |
| <b>skipped question</b>   |                         | <b>1</b>              |

| <b>Please fill in the appropriate percentage or dollar amt for what the faculty receives.</b> |                |                       |
|---|----------------|-----------------------|
| <b>Answer Options</b>   | <b>Average</b> | <b>Response Count</b> |
| Percentage of release time (%)  | 34.2%          | 42                    |
| Dollar amount of stipend (\$)*  |                | 28                    |
| <b>answered question</b>  |                | <b>50</b>             |
| <b>skipped question</b>   |                | <b>77</b>             |

*\*An average for the stipend was not possible to calculate due to the inconsistency within answers. (Stipends were reported by hour, week, quarter, year and unspecified lengths.) Suggested timeframe such as "per month" must be noted next year.*

## 2010 Program Director AVTE Supplemental Survey Results

| <b>Are lab assistants used in addition to the instructors in your courses?</b> |                         |                       |
|--|-------------------------|-----------------------|
| <b>Answer Options</b>  | <b>Response Percent</b> | <b>Response Count</b> |
| Yes  | 60.3%                   | 76                    |
| No   | 39.7%                   | 50                    |
| <b>answered question</b>   |                         | <b>126</b>            |
| <b>skipped question</b>  |                         | <b>1</b>              |

| <b>Briefly explain the lab assistants role, where or when utilized, if they are exclusively lab assistants or on staff already, and what educational requirements they are required to have.</b> |                       |
|--|-----------------------|
| <b>Answer Options</b>  | <b>Response Count</b> |
|  | 72                    |
| <b>answered question</b>   | <b>72</b>             |
| <b>skipped question</b>  | <b>55</b>             |

| <b>Number</b> | <b>Response Text: Briefly explain the lab assistants role</b>   |
|---------------|---|
| 1             | Our program has one lab assistant who is on staff as a full-time instructor/lab assistant. She is the instructor for our veterinary assistant program and also assists in first and second year labs. She is in labs ~12 hours per week in addition to teaching her courses and running her labs.   |
| 2             | They are specific lab assistants to help the instructors in the lab and help track and maintain the skills checklists for AVMA accreditation.   |
| 3             | animal care and facility maintenance, instructor assisting, ordering, inventory, expired drugs  |
| 4             | Our lab assistant is a part-time staff member. They must be a RVT to hold this position. Help with pathology, parasite, and surgical labs.  |
| 5             | Lab assistants teach the labs of our classes. One lab assistant has been with the program many years so has full-time status, the other three are adjuncts. Lab assistants are allowed to just have associate degrees as long as they are also certified vet techs.   |
| 6             | Lab Assistants are Licensed Vet Techs. they are part of our full time staff and part timers hired so that we have enough to cover all labs. Since Licensed, they have a minimum AS Degree.  |
| 7             | On staff, CVT, helps with lab procedures  |
| 8             | Our program utilizes lab assistants in many of the courses where lab time is required. These persons are staff/faculty who are on staff already. Each of these persons are licensed veterinary technicians  |
| 9             | Lab assistants are used to help instructors/students in lab classes. In A&P, lab assistants are responsible for monitoring students and answering their questions. In surgery courses, lab assistants are responsible for student monitoring, skills checklists checkoffs, patient monitoring, answering student questions, etc. In diagnostics courses, the lab instructors are responsible for monitoring students, answering student questions, etc. In our facility, we have two lab assistants. One is also an adjunct instructor, the other is also responsible for some of the ordering/equipment maintenance duties. Lab assistants are required to be licensed veterinary technicians. |
| 10            | must be RVT do some teaching in the lab as well as lab assisting  |
| 11            | Most lab assistants are full time employees that have days spent in class rooms and days spent in lab. They help in 1st and 2nd year lab classes as needed and also assist instructors with grading and building on the lesson plans as well as provide tutoring to student who need assistance. All assistants are CVT or above in education.  |
| 12            | We use both staff technologists and upperclassmen to aid in first and second year laboratories.   |
| 13            | Stock supplies, Maintain equipment, Supervise students, Lab Set up, required to be licensed RVT.  |
| 14            | Our lab assistants are all C.V.T.'s. They are there to help students complete their essential skills tasks and whatever the Full-time instructor needs help with.   |
| 15            | LVTs already on staff, complete lab set up and take down, help teach hands on skills such as IV catheter placement, entubation, monitoring, gloving, gowning, surgical prep, hematology, etc  |

## 2010 Program Director AVTE Supplemental Survey Results

| Number | Response Text: Briefly explain the lab assistants role   |
|--------|--|
| 16     | Lab assistants are licensed techs, full or part-time staff, paid according to whether they have an associate or bachelor's degree + experience. They prepare all labs, oversee student animal husbandry, keep inventory of animal center, assist in writing instructional manuals for laboratory safety/behavior   |
| 17     | Existing staff serve as lab assistants as needed and always in surgical nursing course   |
| 18     | all are credentialed veterinary technicians with approximately a 60% role as course lab assistants and then other duties including USDA forms preparation, budget, inventory, purchasing, supervision of work study students, etc.   |
| 19     | They are all on-staff LVTs and their lab responsibilities vary with the instructor. For lab techniques they follow my syllabus, but they set-up and take down the lab and do most of the instruction. In other labs they work alongside the instructor supervising and demonstrating to students how to do various techniques. Generally they have alot of responsibility in our labs.   |
| 20     | On an intermittant part-time basis lab assistants help in our surgery labs.  |
| 21     | VETC224: Clinical Laboratory Techniques utilizes a LVT lab instructor for the laboratory portion. VETC256: Anatomy of Domestic Animals has student laboratory assistants who work with teh adjunct veterinary instructor in the dissection laboratory.   |
| 22     | Assist instructors in making sure that students are handling animals and using equipment coorectly and that safety and efficiency is maintained in the lab while students are prating techniques   |
| 23     | The lab assistant position is a component of the only staff member in the Veterinary Technology program. That staff member is an RVT. In this particular case, our RVT holds a bachelor's degree as well as an AS in Veterinary Technology. Her role is only a portion of her RVT duties.  |
| 24     | Set up/break down labs;assist in labs, including "coachjng" students; update and review medical records; maintain equipment; ordering and inventory; organization of lab areas. Lab Assistant must be a crednetialed vet tech with 3 years of clinical expereince. Lab assistants do not teach any classes   |
| 25     | Staff, veterinary technician degree  |
| 26     | Per ABHES accreditation standards, lab assistants must be provided any time the size of the lab class exceeds 18 students. The role of the assitant is to supplement observational and training time for all labs (both animal realated and pure lab). Lab Assistants come from other faculty, usually part-time faculty, picking up additional hours. Per ABHES, they must be licensed and at aleast an AAS degree in Vet Technology. |
| 27     | They are required to be CVTs. They maintain inventory, provide animal care and assist in the classroom.  |
| 28     | Lab assistants are used when teaching lab skills, evaluating lab skills, field trips or anytime that the number of students exceeds twenty per instructor. They are required to have an LVT level of education and may be another instructor or a designated lab assistant--we use both.   |
| 29     | Full-time staff RVTs and work study students   |
| 30     | Lab assistants are faculty members that assist with lab courses, but are not the primary instructor. A DVM or RVT will always be the primary instructor for a lab class.   |
| 31     | We use one vet tech who is paid by the hour to help us in our clinical pathology labs and to perform clinical check offs. She also teaches one class, Office Management. They have to be a registered tech and have a vet tech degree.   |
| 32     | They set up lab equipment on a weekly basis  |
| 33     | Our lab assistants are LVTs and can provide the same level of instruction in a lab as the instructor can. Both lab assistants do teach for us in other classes as well.  |
| 34     | lab assistants are registered RVTs; they are primarily used as a second individual int he classroom to help students with hands-on skills; We have used individuals who are only lab assistants, but more often use part-time faculty  |
| 35     | lab assistants assist in teaching procedures, organize and prepare materials and supplies for lab, help with documentation of essential skills. receives hourly wage, considered adjunct. required to have AAS or higher and licensed in Tennessee   |
| 36     | We utilize faculty in the role of co-teaching. One instructor trains the other to teach the class and both are available to help with hands on labs  |

## 2010 Program Director AVTE Supplemental Survey Results

| Number | Response Text: Briefly explain the lab assistants role  |
|--------|---|
| 37     | Preferably lab assistants are licensed veterinary technicians or veterinarians. They are responsible for assisting the instructor in laboratory exercises. They ensure student and animal safety. They also oversee procedures based on the criteria provided by the instructor.  |
| 38     | Help with planning, ordering, execution and clean-up of lab courses. RVT required.  |
| 39     | veterinary technician, scientists   |
| 40     | Role varies with course and student level. Most have other duties. Must be currently registered VT  |
| 41     | Exclusively lab assistants assist the instructor in animal technology and clinical lab courses. They must be licensed to practice in our state.   |
| 42     | They are CVT's already on staff as part-time. Their primary role is as a facility manager, but they are available for labs when the instructors request additional help.  |
| 43     | Minimum RVT status. Assist faculty in demonstration and supervision of student practice time. On staff already, also oversee kennel duty and student remedial work.   |
| 44     | Staff already. Set up and supervise labs, maintain equipment  |
| 45     | The lab assistants are used to help the main instructor. They ensure that our number of students to instructors stay small, average 1 per 6, when not involving anesthesia. Lab assistants will work with small groups of students to help guide them on vaccines, blood draws, baths, and dentals. The educational requirements for our lab assistants are that they must be either a registered veterinary technician or a veterinarian. All of our lab assistants are either full-time or adjunct faculty.   |
| 46     | An RVT assists with ongoing evaluations in the clinical skills labs. They teach no other courses and are required to have a minimum of 5 years experience and an RVT designation.   |
| 47     | DVM students are used as lab assistants in anatomy. Administrative RVTs coordinate most of the laboratories for the instructors (micro, parasit, anatomy, physio, nursing, anesthesia, imaging)   |
| 48     | We have Instructional Support Associates that are part of our staff that assist in labs particularly live animal labs and labs with heavy microscope use.   |
| 49     | That are TA's and assist with the lab. Under direct supervision.  |
| 50     | Lab Assistants must be RVTs and are already on staff. They may be used for any lab course where additional help is required.  |
| 51     | Intermittently, we have been allowed to hire RVTs to assist in certain laboratories that require additional personnel for student safety (e.g. live animal laboratories) and/or interaction (e.g. anatomy & physiology cadaver laboratories).   |
| 52     | There are two teaching assistants utilized in the laboratory courses that are also full-time staff with additional animal care responsibilities and other duties as assigned. There are also two part-time teaching assistants that are paid hourly. All laboratory teaching assistants must be registered veterinary technicians or have equivalent laboratory experience in the discipline being taught.  |
| 53     | We have 2 RVTs on staff (1 full-time, 1 80%) which also participate in lab set-up and in the labs themselves.   |
| 54     | Student teaching assistants are used as lab assistants in many courses. The student TAs are carefully selected and receive university credit.   |
| 55     | Our assistants help faculty with setup and tear down of the lab sessions. They also teach in small groups and help us with evaluating student acquisition of skills. They also help with equipment maintenance and supply inventory. They work with faculty in all of our lab courses (A and P, Clin Path, Microbiology, Restraint and handling, anesthesia, radiography and surgical nursing. They are required to be CVT's  |
| 56     | We have 3 Full Time Lab Coordinators. One FT Lab Coord is assigned to 5-6 hours of classroom per day assisting the instructor. One FT lab coord is the animal care supervisor and does all associated with that as well as maintenance of equipment, repairs, ordering of all classroom and animal supplies, and hiring/recruiting of student animal caretakers. She also supervises the student help in the mornings. The 3rd FT Lab Coordinator is assigned to class 3 hours per day and the rest of the time supervises animal care, and animal care employees in the late afternoon and evening. She also has supply ordering responsibilities and is assigned OSHA compliance officer. |

## 2010 Program Director AVTE Supplemental Survey Results

| Number | Response Text: Briefly explain the lab assistants role  |
|--------|---|
| 57     | Lab assistants are utilized during live animal and non-live animal laboratories to assist the primary instructor in the teaching and supervision of the students. Lab assistants have to be licensed veterinary technicians. No previous teaching experience is required.                                 |
| 58     | Our lab assistants assist with all live animal labs. The educational requirement is they must be a LVT.   |
| 59     | Sophomore VT students are hired as peer tutors for freshmen laboratories.   |
| 60     | assist primary instructor as needed. They are RVT's   |
| 61     | They are all RVTs and they function as assistants in that they are allowed to review and demonstrate and aid students in procedures that have already been taught by an instructor. They are not allowed to be the first contact of introduction for that procedure.                                      |
| 62     | On staff already-must be graduate AVMA program  |
| 63     | Required to hold LVT degree; assist in all aspects that an LVT would at a veterinary clinical site in practice.   |
| 64     | Our lab assistants are Licensed vet techs and also teach other courses in our curriculum. They are adjunct instructors that assist in labs that have animals and provide assistance with procedures, techniques etc.  |
| 65     | Registered veterinary technician assists teacher of record in laboratory courses  |
| 66     | RVT lab technicians to aid in laboratory skill instruction during all labs  |
| 67     | Required to be LVTs. They help setup & takedown labs, maintain supplies & inventory, maintain equipment, and assist students in gaining skills.   |
| 68     | They are on staff already, and set up labs and act as lab instructors. They must have at least an Associate's Degree in veterinary technology and be state licensed as veterinary technicians.  |
| 69     | They are on staff already. Education- associates degree in veterinary technology, licensed veterinary technician. Duties- assist in set up for lab activities, assist in demonstrations, provide materials and guidance to students   |
| 70     | Veterinarian from India - post-doc ( PhD) - only for our anatomy course - also assists with marking -only started this year - only for anatomy course - was already a student here - a paid TA position   |
| 71     | We require our lab assistant to be a CVT because we want this person to be able to assist in labs. At times, she has taught courses in the program. This person assists in the recruitment and intake of students, ordering supplies and equipment, and assists in the preparation of labs and lab exams. |
| 72     | Veterinary technicians actively engaged in their field are utilized to assist students during lab times; utilize LVT's from private practice and from research environment; Need at least a LVT and several years experience in the field;  |

**Is there any course material that is limited to being taught by either a DVM or a CVT at your institution? No indicates that all course material may be taught by either a DVM or CVT.**

| Answer Options           | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes                      | 62.1%            | 77             |
| No                       | 37.9%            | 47             |
| <b>answered question</b> |                  | <b>124</b>     |
| <b>skipped question</b>  |                  | <b>3</b>       |

## 2010 Program Director AVTE Supplemental Survey Results

**Please indicate the course material that is restricted to either a DVM or CVT? (Choose all that apply.)**

| Answer Options  | DVM can only<br>teach | CVT can only<br>teach | Response<br>Count |
|---|-----------------------|-----------------------|-------------------|
| Row Percentage Shown  |                       |                       |                   |
| Anesthesia, including induction, monitoring, and instrumentation  | 92.6%                 | 7.4%                  | 54                |
| Animal husbandry, including restraint, behavior, species and breed identification, reproduction, sex determination, and human animal bonding                  | 15.0%                 | 85.0%                 | 20                |
| Diseases, preventive medicine (including dentistry), and nursing of companion animals, food producing animals, horses, exotic species, and laboratory animals | 71.1%                 | 28.9%                 | 38                |
| Economics in veterinary practice  | 30.0%                 | 70.0%                 | 20                |
| Ethics, professionalism, and legal applications in veterinary medicine  | 33.3%                 | 66.7%                 | 21                |
| Humane animal care and management   | 27.8%                 | 72.2%                 | 18                |
| Introduction to laboratory animal medicine  | 23.8%                 | 76.2%                 | 21                |
| Medical terminology   | 15.0%                 | 85.0%                 | 20                |
| Necropsy techniques   | 77.8%                 | 22.2%                 | 36                |
| Nutrition and principles of feeding   | 25.0%                 | 75.0%                 | 20                |
| Orientation to the profession of veterinary technology  | 14.3%                 | 85.7%                 | 21                |
| Pharmacology for veterinary technicians   | 79.5%                 | 20.5%                 | 44                |
| Principles of imaging, including radiography and ultrasonography  | 55.6%                 | 44.4%                 | 27                |
| Value of professional organizations   | 22.2%                 | 77.8%                 | 18                |
| Life long learning concepts   | 17.6%                 | 82.4%                 | 17                |
| Safety Issues, including zoonoses and occupational safety   | 38.9%                 | 61.1%                 | 18                |
| Surgical nursing and assisting, including instrumentation   | 67.7%                 | 32.3%                 | 31                |
| Technician utilization and team concepts of health care delivery  | 22.2%                 | 77.8%                 | 18                |
| Veterinary anatomy and physiology   | 60.7%                 | 39.3%                 | 28                |
| Veterinary clinical pathology and parasitology  | 33.3%                 | 66.7%                 | 24                |
| Veterinary microbiology and immunology  | 45.5%                 | 54.5%                 | 22                |
| Veterinary office management and elementary   | 9.1%                  | 90.9%                 | 22                |
| <b>answered question</b>  |                       |                       | <b>71</b>         |
| <b>skipped question</b>   |                       |                       | <b>56</b>         |

## 2010 Program Director AVTE Supplemental Survey Results

### Not including continuing education in the veterinary field what type of personal/professional/teaching development is provided for faculty and staff?

| Answer Options   | Response Percent | Response Count |
|--|------------------|----------------|
| Funding and release time to attend conferences related to improving instruction skills | 17.7%            | 22             |
| Professional Development/Teaching Development  | 58.1%            | 72             |
| Sabbatical time for research projects  | 2.4%             | 3              |
| Team Building/Leadership Building  | 6.5%             | 8              |
| Other (please specify)   | 15.3%            | 19             |
| <b>answered question</b>   |                  | <b>124</b>     |
| <b>skipped question</b>  |                  | <b>3</b>       |

| Number | Other (please specify)   |
|--------|--|
| 1      | all of above   |
| 2      | All of the above   |
| 3      | All of the above are available   |
| 4      | all of the above are provide by my institution   |
| 5      | All of the above are provided by Columbus State Community College3 however your survey would only allow one of the above to be checked off!  |
| 6      | all of the above except for the sabbatical time no one has ever asked for it yet   |
| 7      | All of the above may be provided by the institution for the development of personal/professional, and or teaching for faculty and staff.   |
| 8      | All of the above provided  |
| 9      | AVTE conference, teaching development on campus, team building, classroom management   |
| 10     | college offers mini-courses  |
| 11     | Funding and release time to attend conferences and professional development/teaching   |
| 12     | funding for CE, prof developemtn for teaching, leadership building   |
| 13     | I cannot click all three above but we provide funding and time to attend conferences, professional development and teaching development on campus, and team building/leadership building |
| 14     | Professional Development: FT faculty encouraged to practice one day a week if choose to do so  |
| 15     | Sabbaticals are only for Faculty, but all Faculty and Staff are eligibe and participoate in the first two and the fourth   |
| 16     | the first three options are all possible   |
| 17     | the first, second and fourth options are all provided  |
| 18     | We are provided team building, keadership training, continuing education funding and relaease time as well   |
| 19     | Yes to the first two   |

### Does your college require instructors in your program to have degrees beyond an associates?

| Answer Options           | Response Percent | Response Count |
|--------------------------|------------------|----------------|
| Yes                      | 42.7%            | 53             |
| No                       | 57.3%            | 71             |
| <b>answered question</b> |                  | <b>124</b>     |
| <b>skipped question</b>  |                  | <b>3</b>       |

## 2010 Program Director AVTE Supplemental Survey Results

### What credentials or degree is the minimum entry level for a teaching position in your program?

| Answer Options                  | Response Percent | Response Count |
|---------------------------------|------------------|----------------|
| Baccalaureate                   | 51.9%            | 28             |
| Masters                         | 22.2%            | 12             |
| PhD                             | 0.0%             | 0              |
| Other (please specify)          | 25.9%            | 14             |
| <b><i>answered question</i></b> |                  | <b>54</b>      |
| <b><i>skipped question</i></b>  |                  | <b>73</b>      |

| Number | Other (please specify)   |
|--------|--|
| 1      | Adjuncts may be RVT's, tenured are DVM's   |
| 2      | AS and veterinary technician credentials   |
| 3      | AS in Veterinary Technology + 6yrs Experience  |
| 4      | Associate of Applied Science   |
| 5      | Associates degree, state licensure   |
| 6      | Associates Degree/ LVT   |
| 7      | Associates; Full time Faculty must work toward Masters                                       |
| 8      | Bachelor   |
|        | Depends on the course. Some courses require DVM as the instructor while others are taught by |
| 9      | CVT's at the associates degree level   |
| 10     | dvm  |
| 11     | DVM except Vet Tech  |
| 12     | PD must have DVM, others AS or AAS and experience  |
| 13     | recent experience  |
| 14     | We can hire associates degree; however, that person must work toward a Baccalaureate         |

**Please indicate how much time is devoted to these non-instructional responsibilities if the following are part of your duties as program director. (By contact hour per week) (Row Percentages are shown below)**

| <b>Answer Options</b>  | <b>&lt;2 hours</b> | <b>2-10 hours</b> | <b>11-20 hours</b> | <b>21-30 hours</b> | <b>31-40 hours</b> | <b>41-50 hours</b> | <b>51-60 hours</b> | <b>61-70 hours</b> | <b>71-80 hours</b> | <b>81-90 hours</b> | <b>91-100</b> | <b>100+</b> | <b>Count</b> |
|--|--------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|-------------|--------------|
| Supervising on-campus animals used in teaching (including veterinary/nursing care) | 40.7%              | 46.3%             | 11.4%              | -                  | 1.6%               | -                  | -                  | -                  | -                  | -                  | -             | -           | 123          |
| Maintaining regulatory issues such as USDA accreditation, IACUC, DEA license       | 53.6%              | 43.2%             | 3.2%               | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 125          |
| Recruitment of students  | 40.3%              | 52.4%             | 4.8%               | 2.4%               | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 124          |
| Admissions process participation/oversight   | 54.9%              | 39.3%             | 4.9%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 122          |
| Ordering supplies/equipment for labs/animal facilities                             | 72.7%              | 25.6%             | 1.7%               | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 121          |
| Recruiting and training adjunct and full-time faculty                              | 62.1%              | 32.3%             | 4.0%               | 0.8%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -             | -           | 124          |
| Writing and planning accreditation reports and visits                              | 46.0%              | 42.7%             | 11.3%              | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 124          |
| Visiting off-campus externship sites   | 57.6%              | 37.3%             | 4.2%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 118          |
| Student advising/counseling  | 11.2%              | 72.8%             | 13.6%              | 1.6%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -             | -           | 125          |
| Faculty or institutional meetings (inc. comm meetings)                             | 32.0%              | 61.6%             | 5.6%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 125          |
| Advising student organization/NAVTA chapter  | 84.5%              | 15.5%             | 0.0%               | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 116          |
| Curriculum review, revision, and implementation                                    | 29.6%              | 59.2%             | 8.8%               | 1.6%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -             | -           | 125          |
| Scheduling of courses, facility, and staff   | 52.0%              | 41.6%             | 6.4%               | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 125          |
| Operations planning and budgeting  | 52.8%              | 42.3%             | 4.1%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 123          |
| Grant writing and fundraising  | 92.1%              | 7.9%              | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 114          |
| Facilities and equipment maintenance   | 66.9%              | 30.6%             | 2.5%               | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 121          |
| Assisting in other instructors classes   | 57.7%              | 34.1%             | 7.3%               | 0.8%               | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 123          |
| Planning and attending community events on behalf of the program                   | 70.9%              | 26.5%             | 2.6%               | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -             | -           | 117          |

Other (please specify) *answered question* **126**

| <b>Number</b> | <b>Other (please specify)</b>   |
|---------------|---|
| 1             | At least 10 hrs/wk writing college reports, policies, SOPs  |
| 2             | Instructing students--11-16 hours/week  |
| 3             | Fundraising   |
| 4             | Transcript evaluations, OCCI approvals, course instruction  |
| 5             | peer review/observation of staff/faculty: less than 2 hrs   |
| 6             | Strategic planning  |
| 7             | delegating and follow-up- 2-10 hours  |
| 8             | Articulation agreements with high schools and 4 year institutions   |
| 9             | dealing with student issues (academic, personal, financial, employability, professionalism, etc)  |
| 10            | Teaching 12 hours per week  |
| 11            | instructing my own classes 21-30 hours/week   |
| 12            | Managment of staff  |
| 13            | maintaining contact with mentors  |
| 14            | Federal Perkins funding budgeting, purchasing decisions and associated student surveys, internal institutional reports, employee evaluations, graduation evaluations and associated paperwork |
| 15            | Clinical Veterinarian for the university/IACUC and other committee responsibilities   |