

**BYLAWS OF
THE AMERICAN ASSOCIATION OF FOOD HYGIENE VETERINARIANS**

ARTICLE I. NAME

Section 1. The name of this association shall be: AMERICAN ASSOCIATION OF FOOD HYGIENE VETERINARIANS.

Section 2. This association shall be incorporated under the laws of the State of Illinois as a non-profit educational association.

ARTICLE II. OBJECTIVES

Section 1. The objectives of this association shall be:

- a. To increase the knowledge of veterinarians engaged in the public **or private** practice of food inspections and food hygiene.
- b. To elevate the standards of food hygiene veterinarians.
- c. To act together to promote the interests and improve the image of food hygiene veterinarians.
- d. To emphasize the relationship between ~~veterinary food inspection, and the public health~~ **the veterinarian's role in food safety from the farm to the consumer.**
- e. To promote communications, understanding, and professional information among the members of the Association and among colleagues in the world food hygiene community.
- f. To communicate, correlate, and cooperate with other veterinary specialties; with related Agricultural and Industrial Associations; with related research and educational institutions; and with recognized consumer organizations.

ARTICLE III. AFFILIATION

Section 1. This association shall function as a specialty professional educational association affiliated with the American Veterinary Medical Association (AVMA).

Section 2. This association shall function as a specialty professional educational association affiliated with the World Association of Veterinary Food Hygienists (WAVFH), and shall serve as the recognized United States constituent of WAVFH.

ARTICLE IV. MEMBERSHIP CLASSES

Section 1. There shall be four classes of membership in this association, as follows:

- a. Active membership shall be open to all veterinarians ~~engaged in part or full-time~~ activity in **whose professional interest includes** the field of food hygiene who are members in good standing of the American Veterinary Medical Association (AVMA). Active members shall have the privilege of attending all regular meetings of the association, may vote on any and all regular considerations of association business, and may hold office in the association. Active members shall pay dues in the amount determined by the Governing Board of the association.
- b. Associate membership shall be open to all ~~veterinarians~~ who are interested in the activities and objectives of this association but who are not members of AVMA. Associate members shall have the privilege of

attending all regular meetings of the association, but may not vote on any consideration of association business and may not hold office in the association. Associate members shall pay dues in the amount determined by the Governing Board of the association.

c. Honorary membership may be awarded in recognition of distinguished service in food hygiene, public health, or related technology. The Membership and Admissions Committee shall recommend individuals to be considered for Honorary membership to the Executive Council of the association. A unanimous vote of the Executive Council is required for election to Honorary membership. Honorary members shall have the privilege of attending all regular meetings of the association, but may not vote on any consideration of association business and may not hold office in the association. Honorary members are not required to pay dues.

d. Life membership shall be open to all Active and Associate members of the association under such procedures and financial arrangements as may be prescribed by the Governing Board of the association. A Life member shall have the same appropriate rights and privileges as authorized for Active or Associate membership.

ARTICLE V. MEMBERSHIP APPLICATION

Section 1. Applications for Active or Associate membership in this association must be made on the official form of the association, which will be provided by the Executive Vice President or any member upon request from an applicant. The complete official form must be returned to the Executive Vice President accompanied by payment of dues for the current year.

Section 2. The Executive Vice President shall have the authority to approve applications for membership and the responsibility to refer any questionable applications to the Membership and Admissions Committee for review.

Section 3. The Membership and Admissions Committee will make recommendations for acceptance or rejection of the application to the Executive Council for their final determination.

Section 4. In the event of rejection, the Executive Vice President shall promptly notify the rejected applicant and return the full amount of the dues payment that was submitted with application.

ARTICLE VI. ELECTION TO MEMBERSHIP

Section 1. Veterinarians who are engaged in food hygiene activities, are members in good standing of the **AVMA American Veterinary Medical Association**, and may reasonably be expected to participate in association affairs, may be elected to Active membership in the association for ~~a one~~ two-year period beginning at the first of the calendar year following election to the association. Elected members will not be required to pay dues during the period of elected membership.

Section 2. Any Active member of this association may nominate any active AVMA member who is not already a member of this association for election by means of a letter directed to the Executive Vice President **for review and action as appropriate** ~~who shall forward all such nominations to the Chairman of the Membership and Admissions Committee.~~

~~Section 3. The Chairman of the Membership and Admissions Committee shall report all nominations to the Governing Board at the time of the primary meeting of the association, and provide recommendations regarding each nominee for elected Active membership.~~

~~Section 4. The Governing Board may elect any active AVMA member to Active membership in this association by simple majority vote. A maximum number of one hundred active AVMA members each calendar year may be elected to Active membership in this association.~~

ARTICLE VII. MEMBERSHIP DISCONTINUANCE

Section 1. Individuals desiring to discontinue their membership in this association should notify the Executive Vice

President ~~in writing~~.

Section 2. Nonpayment of dues shall be cause for discontinuance of membership following a grace period of six months with no response from the member. An individual whose membership has been discontinued for nonpayment of dues may be reinstated at any future time, provided such individual meets the eligibility requirements effective at the time of application for reinstatement and upon payment of current dues.

~~Section 3. Upon the recommendations of the Membership and Admissions Committee, the Executive Council may discontinue the membership of any individual. A majority vote of the Executive Council shall be required for such action.~~

ARTICLE VIII. DUES

Section 1. Dues and assessments of this association shall be determined annually by the Governing Board, and the membership advised at the regularly scheduled primary annual meeting.

Section 2. Dues payments of new members joining the association during the last quarter of the calendar year shall be credited toward dues for the next calendar year.

Section 3. The dues year of this association shall be the calendar year.


ARTICLE IX. EXECUTIVE VICE PRESIDENT

Section 1. ~~The~~ An Executive Vice President shall be appointed by the Governing Board to serve as ~~the~~ chief administrative officer of this association.

Section 2. The tenure of the Executive Vice President shall be determined by the Governing Board of this association.

Section 3. The Executive Vice President shall be responsible to the Governing Board of this association.

Section 4. In carrying out the responsibilities of this association, the Executive Vice President shall:

- a. Act as the general manager of the association.
- b. Coordinate and administer all association headquarters activities.
- c. Forward copies of all official minutes of association meetings to each member of the Governing Board ~~within 30 days~~ after the close of the meeting.
- d. Provide necessary staff services to the Governing Board and any and all committees authorized by the association.
- e. Estimate budgetary requirements and exercise judicious management control to keep expenditures within budgetary authorizations.
- f. Work closely with colleagues in counterpart positions in  ~~the~~ and [U2]allied organizations and government agencies.
- g. Actively participate in the planning and strategies designed to accomplish the objectives of the association.
- h. Present a detailed report to the Governing Board at the stated primary annual meeting and at other times the Board may request, accurately describing the activities of the Executive Vice President, the affairs of the association, and the financial status of the association.

- i. Present a summary report to the general membership at the stated primary annual meeting and at any other time the Board may request, accurately describing the activities of the Executive Vice President, the affairs of the association, and the financial status of the association.
- j. Attend all meetings of the Governing Board of this association.
- k. Be an ex-officio member of all committees, **Governing Board, and Executive Committee** without the right to vote.
- l. Give bond to the association in such amount as may be prescribed by the Governing Board, with the premium being paid by the association.
- m. Keep all original notes and records of all official meetings and sessions for two years, after which the Governing Board shall determine the appropriate distribution.
- n. Arrange payment of all expenses of the association and maintain a file of all vouchers and invoices accompanying them for a period of not less than five years.
- o. Deposit all moneys in the name of the association in a federally insured bank or savings and loan association approved by the Governing Board.
- p. Act as manager of the association's publications and employ such office assistants as the Governing Board may deem necessary for the efficient conduct of the affairs of the association.
- q. Promptly and efficiently transfer all association funds, properties, and records to any successor named by proper action of the Governing Board.
- r. Perform any other duties as determined by proper action of the Governing Board.
- s. Dispense association funds up to an amount of one thousand dollars (\$1,000.00), or any amount determined by the Board ~~based on the current rate of inflation~~, to pay legitimate billings to the association and as necessary for the proper conduct of association affairs.
- t. Handle or respond on a timely basis to all correspondence and maintain a correspondence file, both incoming and outgoing for a period of two years after receipt and/or issuance.
- u. Coordinate the publication of the association News-O-Gram.
- v. Serve as the Alternate Delegate to the **AVMA** ~~American Veterinary Medical Association~~ House of Delegates.

Section 5. The Executive Vice President shall be provided remuneration at a rate determined by the Governing Board.

ARTICLE X. OFFICERS

Section 1. The PRESIDENT. The president shall preside at all meetings of the association and shall be chairperson of the Governing Board and Chairperson of the Executive Committee; shall appoint **standing and ad hoc** committees; shall appoint all of those officers whose appointments are not otherwise provided for, and with the advice and consent of the Governing Board, fill vacancies of the elected officers that may occur; and perform such other duties as may properly devolve upon a president.

Section 2. The PRESIDENT ELECT. The President-Elect shall prepare to accept the duties and responsibilities of the office of President. This officer shall serve as Chairperson of the **Scientific** Program Committee and make arrangements for scientific programs to be presented at the primary and secondary meetings of the association. The President-Elect shall also serve as Chairperson of the Nominating Committee and as a member of the Governing Board, ~~the Budget Committee, and the Legislative Committee~~. This officer shall perform other duties


appropriate to the office as directed by the President and shall become President of this association upon completion of the term as President-Elect.

Section 3. The VICE PRESIDENT. The Vice President shall, in the event of the death or resignation of the President or his/her inability, as determined by the Governing Board, to perform the duties of the office, serve as President for the remainder of the unexpired term, or until the Governing Board determines that the President is again able to perform the duties of the office. This officer shall serve as Chairperson of the Membership and Admissions Committee and as a member of the Governing Board.

Section 4. The RECORDING SECRETARY. The Recording Secretary shall perform the recording duties of the association by faithfully and accurately recording the proceedings of the Primary and Secondary General meetings, and meetings of the Executive Committee and the Governing Board. In the event that the Recording Secretary is unable to attend a particular meeting, this officer shall, with the approval of the President, arrange for any Active member of this association to serve as alternate to accomplish the objectives of this office for the particular meeting. This officer shall serve as a member of the Governing Board and as Chairperson of the Audit Committee. The Recording Secretary shall be responsible for preparing minutes of each meeting, submitting these minutes to the President of the association, and forwarding a copy of the minutes to the Executive Vice President of the association.

ARTICLE XI. DIRECTORS

Section 1. The minimum number of Directors of this association shall be five, with one Director from each of the following employment sectors: Federal (Civilian), State/Local, **Uniformed Services Military**, Private, and Education/Research/Extension.

Section 2. The terms of office  of the current Directors will expire and be subject to re-election on the following schedule: Education/Research/Extension sectors — 1993; State/Local and Private sectors — 1994; Federal (Civilian) and Military sectors — 1995 **shall be three years and their terms shall be staggered.**^[U3]

Section 3. The Directors will serve as members of the Governing Board and will provide specialized employment sector advice, support, and assistance in determining the policies and pursuing the objectives of the association.

ARTICLE XII. DELEGATES **AND REPRESENTATIVES**

Section 1. The association's Delegate to the **AVMA** American Veterinary Medical Association House of Delegates shall be appointed by the Governing Board for a term of four years.

Section 2. The association's Alternate Delegate to the **AVMA** American Veterinary Medical Association House of Delegates shall be the Executive Vice President.

Section 3. The association's Delegate to the **WAVFH** World Association of Veterinary Food Hygienists shall be appointed by the President with the approval of a simple majority of the Governing Board for a four-year term of office, with the term of appointment to coincide with the quadrennial WAVFH meeting.^[U4]

Section 4. The association's Representative and Alternate to the AVMA Legislative Advisory Committee and other Committees shall be nominated by the Governing Board as appropriate.

ARTICLE XIII. TERMS OF OFFICE


Section 1. The term of office of the President, President-Elect, Vice-President, and Recording Secretary of this association shall begin at the conclusion of the Primary General Meeting of this association held in conjunction with the Annual Meeting of the **AVMA** American Veterinary Medical Association and shall end at the conclusion of the Primary General Meeting of the association two years **after** ~~past~~ the assumption of the office.

Section 2. The term of office of the Directors of this association shall begin at the Governing Board Meeting of this

association held in conjunction with the Annual Meeting of the **AVMA** American Veterinary Medical Association and shall end just prior to the Governing Board Meeting three years ~~after~~ **past** the assumption of the office.

 **tion 3. The term of office of the Delegate to the AVMA House of Delegates shall begin at the Governing Board Meeting of this association held in conjunction with the Annual Meeting of the AVMA and shall end just prior to the Governing Board Meeting four years after the assumption of the office.**^[U5]

ARTICLE XIV. GOVERNING BOARD

Section 1. The Governing Board of this association shall consist of the President, Immediate Past President, President-Elect, Vice President, Recording Secretary,  **Delegate to the AVMA House of Delegates**, and the five Directors.^[U7]

Section 2. The Governing Board shall be responsible for the major administrative policies governing the affairs of this association and shall devise and implement programs designed to achieve the objectives of the association.


Section 3. The Governing Board **may** shall temporarily fill vacancies in offices that are essential to the conduct of the affairs of the association whenever such vacancies occur between regular elections.


Section 4. The Governing Board shall approve all association expenses of more than one thousand dollars (\$1,000.00) or any amount determined by the Board ~~based on the current rate of inflation~~.

Section 5. ~~With the~~ **By** majority approval ~~by mail ballot of the voting~~ **of the** membership **casting ballots by mail**, the Governing Board may increase its number by increasing the number of elected Directors.

~~Section 6. The Governing Board shall receive minutes of all association meetings from the Executive Vice President.~~

ARTICLE XV. EXECUTIVE COUNCIL

Section 1. There shall be an Executive Council of this association consisting of the President, ~~Immediate Past President, President-Elect, Vice President, and Recording Secretary~~  **the Delegate to the AVMA House of Delegates**.^[U8]

 ~~Section 2. The President shall serve as Chairperson of the Executive Council. The Executive Council shall be responsible for the direction and administration of association affairs in the interim between regular meetings of the association.~~

Section 3. The President, as Chairperson of the Executive Council, has the authority to call special meetings of the Executive Council, the Governing Board, or the general membership.

Section 4. The President, ~~as Chairperson of the Executive Council~~, has the authority to conduct the business of the association by telephone **or electronic means** with later written confirmation whenever the exigencies of association affairs require action by the Executive Council or Governing Board in the interim between regular meetings of the association.

Section 5. The Executive Council shall determine the time and location of the various meetings of the association.

ARTICLE XVI. MEETINGS

Section 1. The Primary General Meeting of this association shall be held in conjunction with the Annual Meeting of the **AVMA** American Veterinary Medical Association, ~~at a time and location designated by the Executive Council~~.

Section 2. ~~The~~ **A** Secondary General Meeting of this association **may** shall be held in conjunction with the Annual Meeting of the United States Animal Health Association, ~~at a time and location designated by the Executive~~

Council.

Section 3. The Primary meeting of the Governing Board of this association shall be held in conjunction with the Annual Meeting of the **AVMA** American Veterinary Medical Association, ~~at a time and location designated by the Executive Council.~~

Section 4. ~~The~~ **A** Secondary Meeting of the Governing Board of this association ~~may~~ shall be held in conjunction with the Annual Meeting of the United States Animal Health Association, ~~at a time and location designated by the Executive Council.~~

Section 5. The President, upon the recommendation of the Executive Council, may call Special Meetings of the general membership or the Governing Board. Special meetings shall be announced ~~at least 30 days~~ prior to the meeting date. ~~Announcements of Special Meetings shall be accomplished by mailing notices to each member on the association mailing list current at the time of the announcement.~~

Section 6. The agenda of the Primary and Secondary Meetings of this association ~~may~~ shall be in this order:

- a. Call to order
- b. Reading of Minutes of Previous Meeting
- c. Report of the Governing Board
- d. Report of the Executive Vice President
 - (1) Progress
 - (2) Financial
- e. Report of the AVMA House Delegate
- f. Committee Reports
- g. Unfinished Business
- h. New Business
- i. Installation of Officers (Primary Meeting only)
- j. Announcements
- k. Adjourn

ARTICLE XVII. QUORUMS

Section 1. A quorum for the transaction of association business at any Primary or Secondary Annual General Meeting shall be **all those members present who are in good standing** ~~twenty five Active association members.~~


Section 2. A quorum for the transaction of association business at any Primary or Secondary meeting of the Governing Board shall be a majority of the members, including the President.

Section 3. A quorum for the transaction of association business at any meeting of the Executive Council shall be a majority of the members, including the President.

ARTICLE XVIII. ~~STANDING~~ COMMITTEES


Section 1. ~~Standing~~ Committee Chairpersons and Members shall be appointed by the President, with the

assistance of the Governing Board, except as specified in Section 2 below.

Section 2. ding Committees of this association shall be the following:[U10]

a. Membership and Admissions Committee. The Chairperson of this committee shall be the Vice President. This committee shall be responsible for actively recruiting members and determining eligibility for membership.

b. Scientific Program Committee. The Chairperson of this committee shall be the President-Elect. The members of this committee shall be the President and the Immediate Past President. This committee shall be responsible for planning and executing the scientific programs at the primary and secondary association meetings. During the Governing Board meeting at the primary and secondary meetings of the association, the Chairperson of this committee shall present a tentative theme and speaker's list for the scientific program for the primary and secondary meetings for the following year to the Governing Board for their comment and agreement.

~~c. Resolutions Committee. This committee shall be responsible for receiving and reviewing resolutions and committee reports for action by the association at lar and special [U11] meetings of the association.~~

~~d. Forward Planning Committee. This committee shall be responsible for assisting the Governing Board in the effort to devise and accomplish measures to promote the growth and development of the association.~~

~~e. Legislation Committee. The Chairperson of this committee shall be the President-Elect. This committee shall be responsible for receiving and appropriately handling all matters relating to state and federal legislation that may be of interest to the association and its members.~~


c f. Nomination and Election Committee. The Chairperson of this committee shall be the President-Elect. The President **may** shall appoint any two Directors of the Governing Board to serve as members of this committee. This committee shall be responsible for preparing a list of candidates for the elective offices of the association and submitting this list of candidates to the Executive Vice President at least 90 days prior to the Primary General Meeting of the association. This committee shall review the tally count of the Executive Vice President and report the results of the election to the membership at the Primary Annual General Meeting of the association. This committee shall serve from the time of selection until the report is read.

~~g. Budget Committee. This committee shall be responsible for assisting the Executive Council in formulating an association budget for the forthcoming fiscal year.~~

d h. Audit Committee. The Chairperson of this committee shall be the Recording Secretary. This committee shall be responsible for auditing the financial records of the association at such times as the Governing Board shall direct this committee to accomplish such audit but not less than every other year. The Chairperson shall submit a complete report of such audit to the Governing Board of this association upon completion of the audit.

e i. Awards Committee. The Chairperson of this committee shall be the Governing Board Director for the Education/Research/Extension Sector. This committee shall be responsible for making recommendations for the presentation of a Food Hygiene Veterinarian of the Year Award to a teacher of veterinary food hygiene in recognition of excellence in teaching, or to colleagues in recognition of outstanding accomplishments in the field of veterinary food hygiene. This committee shall submit recommendations for such awards to the Governing Board of this association.

~~j. Continuing Education Committee. The Chairperson of this committee shall be the President. This committee shall be responsible for managing the continuing professional education activities of the association, including the operations of a speaker's bureau to arrange and provide speakers for this and other organizations.~~

Section 3. Each standing Committee shall present a report of committee activities at each Primary Annual Meeting as appropriate for any other meeting[U12].

Section 4. Ad hoc Committees may be appointed by the President as needed.

ARTICLE XIX. NOMINATIONS AND ELECTIONS


Section 1. The Nomination and Election Committee shall provide the Executive Vice President with a list of names of one or more nominees for the offices of President-Elect, Vice President, Recording Secretary, and Governing Board Directors that will become vacant at the end of the current term of office. All nominees shall be selected from the active membership of the association.

Section 2. Upon the petition of any twenty (20) Active members of the association, the Nominating and Elections Committee shall add to the list of nominees the name of any eligible nominee for the office specified in such petition.

Section 3. The Chairperson of the Nominations and Election Committee shall forward the complete list of nominees for association officers to the Executive Vice President not later than 90 days prior to the date of the Primary General Meeting of the association.

Section 4. The Executive Vice President shall prepare a written **or electronic** ballot accurately listing the nominees for each position and providing a write-in space for each position. The Executive Vice President shall **send** mail this ballot and a self-addressed return envelope to each Active member of the association not later than 60 days prior to the date of the Primary General Meeting of the association.

Section 5. Active members of the association shall mark their ballots and return the ballots to the Executive Vice President for counting. Ballots ~~s envelopes~~ must be **received** ~~postmarked~~ not later than 20 days prior to the date of the Primary General Meeting to be valid for counting.

Section 6. The Executive Vice President shall receive the returned ballots. The Executive Vice President shall retain all ballots until the membership has accepted the results of the election, after which the ballots may be destroyed. The Executive Vice President shall  [U13] appoint two Active members of the association to assist with and verify the counting of the ballots. The ~~nominee~~ for each position who has the highest number of votes shall be declared the winner of the election. The Executive Vice President shall prepare a summary report of the election results and submit this report to the Chairperson of the Nominations and Elections Committee prior to the date of the Primary General Meeting of the association.

Section 7. The Chairperson of the Nomination and Election Committee shall report the results of the election to the membership during the Primary General Meeting of the association.

Section 8. Election results shall be reported to all the membership by publication in the News-O-Gram issue that reports the activities and business of the primary General Meeting of the association.

Section 9. Active members of the association may protest the results of an election by written notice to the Executive Vice President within sixty (60) days after the election results are published in the meeting issue of the News-O-Gram. The Executive Vice President shall immediately inform the President and all other members of the Governing Board of receipt of any written protest of election results.

Section 10. ~~The Governing Board shall attempt to resolve the protest to the complete satisfaction of the protesting member(s). In the event that the Governing Board is unable to resolve the protest, the President shall direct the Executive Vice President to prepare a written ballot to submit the question to each Active member of the association by mail, specifying a thirty (30) day response time for votes to be valid for counting.~~

Section 11. ~~The Executive Vice President shall receive the returned ballots and appoint two Active members of the association to assist with and verify the counting of the ballots. The question receiving the highest number of votes shall be declared the resolution of the protest. The Executive Vice President shall inform the President of the results of the protest balloting.~~



ARTICLE XX. PUBLICATION

Section 1. The official publication of this association shall be called the News-O-Gram.

Section 2. Members of the association may submit articles for publication to the Executive Vice President.

Section 3. The Executive Vice President shall publish the News-O-Gram during January, March, May, July, September, and November of each calendar year.

Section 4. The Executive Vice President shall **distribute, by mail or by electronic means if available and preferred by the recipient**, the News-O-Gram to each member listed on the association membership roster current at the time of publication.

ARTICLE XXI. FISCAL YEAR

Section 1. The fiscal year of this association shall be July 1 through June 30.

ARTICLE XXII. AMENDMENT

Section 1. ~~These Bylaws may be amended by a simple majority vote of the Active members of the association.~~ **After approval of the proposed Bylaws amendments by the majority of the members of the Governing Board, the Executive Vice President will send proposed Bylaws amendments to all active members. Active members will have 60 days to respond. The closing date for ballots to be received shall be indicated by the Executive Vice President at the time the ballot is submitted to the active membership.**

Section 2. ~~Voting on Bylaws amendments shall be accomplished by mail ballot under the provisions of Article XVIII of these Bylaws.~~ **An affirmative vote of a majority of the members voting shall be required for the adoption of the proposed amendments.**

ARTICLE XXIII. PARLIAMENTARY AUTHORITY

Section 1. **Robert's Rules of Order [U15]** ~~Deschler's Rules of Order (Library of Congress JF515.D45)~~ shall govern the conduct of all association meetings whenever the situation is not governed by the Bylaws or higher law.

Section 2. A rule of procedure may be suspended by simple majority vote of Active members present and voting at any meeting of the association.

ARTICLE XXIV. DISSOLUTION

Section 1. This association may be dissolved on thirty (30) days notice by majority vote of Active members at a meeting or by mail ballot. Such dissolution shall be effective ninety (90) days after such vote is taken, provided that all outstanding obligations of the association have been satisfied.

Section 2. In the event of dissolution, all assets remaining after the satisfaction of all association obligations shall be directed and dedicated to the **AVMA** ~~American Veterinary Medical Association~~ Foundation.

Proposed November 2004

Deletions designated by ~~strike throughs~~

Additions designated by **bold italics**

Page: 1

[U1] Added by Dr Russell

Page: 3

[U2] Added by Dr Payne

Page: 5

[U3] Suggested by Dr Vogel, Dr Blair, and Dr Brooks. Dates of election don't need to be specified in Bylaws and are tracked through routine Association records/minutes.

Page: 5

[U4] Moved from near the end of the Bylaws to a more appropriate point for flow. Again, dates of election do not need to be specified in Bylaws—are tracked as other dates of all appointed/elected governing board members.

Page: 6

[U5] Added to make consistent with other terms of office specifications

Page: 6

[U6] Added by Dr Payne (with modifications from Dr Brooks) to include the advisory panel. Designed to be consistent with other governing board member descriptions.

Page: 6

[U7] Added by Dr Payne (with modifications from Dr Brooks)

Page: 6

[U8] Added by Dr Payne.

Page: 6

[U9] Deleted by Dr Vogel. Repeats Article X, Section 1.

Page: 8

[U10] Dr Vogel commented that some of these committees have not been functioning. Are any of them not needed any more?

Page: 8

[U11] Added by Dr Payne.

Page: 8

[U12] Added by Dr Payne.

Page: 9

[U13] Changed by Dr Payne.

Page: 9

[U14] Moved to become new Article XII.

Page: 10

[U15] Suggested by Dr Vogel and Dr Blair as it is a much more common standard.